Top 3 most common errors in the compilation of the summary: the result of the analysis

Essay Writers

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Writing the code and think your head is only part of things that the modern IT professional should be made equally well.No less important skill sales of their skills and itself in general.

We are on MKDEV help with all the developer career development stages - from obtaining initial programming skills to job search.And what could be the search for work without a qualitative summary?

Summary - Your business card.A good resume allows to overcome the first of the many obstacles to the contract - a recruitor or an internal HR specialist.

Therefore, in July 2018, we launched a summary test for programmers. By collecting dozens of samples of a summary in need of testing (and temporarily closing the reception of new summaries), we began to carefully study each profile. The co-founders of the project Kirill Schirinkin and Leonid Sostvev, as well as Anastasia Fedotushkina, and an experienced recruitor from one of the largest recruitment agencies of the world of Page Group were carried out. The combination of deep knowledge and experience in the field of recruiting, IT and design allowed us to evaluate every profile from several angles.

As expected, we did not receive almost a single ideal summary.Everywhere there are mistakes, everywhere there are reasons for recruitment to close the summary and forget about it forever.There were many errors and most different, so in this text I will share three most popular errors:

1. Scarily painted in Summary Experience and tasks

One of the main (if not the most important) section of the resume is the work experience.Here you need to specify the previous and current jobs or projects, and it is here that most of the problems begin with a summary.And one of these problems is a completely unacceptable text describing the

tasks performed.Not necessary:

Specify excess information, such as a precise number of past months, team size or a detailed description of the company's business;

Intimate stories and memories, such as we wanted to introduce react.js, but Vanya decided that angular.js cooler, I certainly did not agree, but where to go, began to do everything on angular.js

Compress the tasks performed in anything not meaning phrases of the type chinyl bug

Leave the section empty.

Need to:

Specify the simple list, the tasks performed on the project described are not too short and not too long and without the use of the first person.For example, the implementation of processing payments by credit cards in accordance with PCI DSS.

Properly compiled resume - this is not all.You need to be able to teach yourself!Our programming mentor on Python is divided by harmful advice, how to pass an interview.

To read

2. Compressed to one page resume

There is a myth that the summary should take 1-2 pages.The network is full of beautiful samples of a summary that fit one page.Armed with this myth, many go to everything so that all the information fit on the minimum space.Some reduce the size of the text and make huge text paragraphs without any formatting.Others simply throw a ton of crucial information, transfer it to a personal site and hope that the recruiter will not forget there.Third figacked text in two columns.

In fact, there is nothing terrible if the resume is sprawling 3, and 4, and 5 pages.But only if all this space is competently filled.No need to use headlines with half a sheet A4 and write text sheets with your biography from the moment of birth until 2019.But if there are really many experience and many interesting tasks have been done, then everything is in order and you can not worry about the number of pages.In the end, how to fit in the two pages intensive work experience for 10 years or more?Not necessary:

Compressed-crumpled to one or two pages of a resume, scored by the 8th font and lack of breaking into paragraphs;

A huge, infinitely long summary, 90% consisting of extensive parts, like anyone in childhood yogurt.

Need to:

To paint all the sections of the summary in the case, without any information;

Quietly refer to the fact that the summary compiled in the case occupied 3, 4 and more pages.This resume can be proud of.

3. Randomly selected summary format

Summary need to be sent in PDF format.The magic power of this format is that it opens the same in general everywhere.Any operating system, any mobile device will open the PDF file equally.

Word and RTF files will be sprayed on the Linux and MacOS owners screen, and the resumes composed in the Libre Office is hardly saving formatting on Windows users.

Here is the instruction how to save a PDF document in the Word text editor.

A separate error is instead of a full-fledged summary in PDF send a link to a personal site.Personal site with a resume is very cool and cool, although it is completely useless in mind the presence of LinkedIn, Headhunter and analogs.But recruiters need a file with a summary, and not to study your site.The site or profile on a third-party site does not replace the summary, but complement it.

These errors are only the top of the iceberg.In the amount, we counted a couple of dozens of large and not very mistakes that are regularly found in an analyzed summary.A full detailed report with all possible errors that you need to avoid in your resume is already available to subscribers of our mailing list.You can get a report on the mail through this subscription form:

Our newsletter: